

Overview

IGNATIUS AJURU UNIVERSITY OF EDUCATION

RUMUOLUMENI. P. M. B. 5047, PORT HARCOURT

INVITATION FOR PRE-QUALIFICATION AND NOTICE OF TENDER FOR YEAR 2018 TERTIARY EDUCATION TRUST

FUND ZONAL INTERVENTION IN IGNATIUS AJURU UNIVERSITY OF EDUCATION

INTRODUCTION

The Ignatius Ajuru University of Education here by invites reputable and competent companies/firms for pre-qualification and tender for the year 2018 Tertiary Education Trust Fund Zonal Intervention Projects in the University:

(2.0) PROJECT WORK/SUPPLY

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| | Procurement, Installation, Testing and Commissioning of Hospital Laboratory and Science equipment Chemicals |
| LOT 1 | comprising 300Nr Collapsible theatre seat (blue and red), 50Nr HP Desktop Computer, 50Nr Blue gate uninterrupted Power Supply, 10Nr HP Lesser Printer M402n, 3Nr Multimedia Projector with Screen, 3 Nr Photocopier Machine 5023. |
| | Procurement, Installation, Testing and Commissioning of Hospital Laboratory and Science equipment Chemicals |
| LOT 2 | comprising 1Nr Gas Chromatography mass spectrometer Model GCMS.6800 System, 1nr Multi parameter bench top, 1Nr LaMotte water quality indicator, 1Nr Signal Generator. |
| | Procurement, Installation, Testing and Commissioning of Hospital Laboratory and Science equipment Chemicals |
| LOT 3 | comprising 1Nr high performance liquid chromatograph (HPLC), 2Nr Air quality meter AQ-990150, 2Nr Global Positioning |

system, 2Nr Flame Photometer (Digital), INr Atomic Absorption spectrophotometer (AAS), INr Gas Chromatography (Model GC112A).

LOT 4

Procurement, Installation, Testing and Commissioning of Hospital Laboratory and Science equipment Chemicals comprising INr Portable leaf area meter android, INr Cooled incubator, 5Nr Anaerobic stainless jar, 2Nr Vitalograph (spirometer), 2Nr Electrocardiograph (ECG) Machine, INr Refrigerated Centrifuge (Digital), INr Auto Veterinary hematology analyzer 5-parts (Model: BK6300), 4Nr Marine test kit, 3Nr Fume cupboard model FH1200.

(3.0) PRE-QUALIFICATION REQUIREMENTS

The University in compliance with Section 25(2) of the Public Procurement Act, 2007 invite interested contractors to submit the following documents:

- (a) Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7;
- (b) Evidence of Company's Income Tax Clearance Certificate for the last three (3) years: 2016, 2017, 2018 valid till 31 December, 2019; with minimum average turnover of N3 million; ,
- (c) Evidence' of current Pension Compliance Certificate valid till 31 December, 2019;
- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31 December, 2019;
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31 December, 2019;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers, by submission of Interim Registration Report (IRR) expiring on 31/01/2020 or valid Certificate issued by BPP;

- (g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Ignatius Ajuru University of Education or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars.
- (h) Company's Audited Accounts for the last three (3) years, 2016, 2017, 2018
- (i) Evidence of financial capability to execute the project including Reference Letter from a reputable commercial bank indicating, willingness to provide credit facility for the execution of the project when needed;
- (j) Company Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications
- (k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
- (l) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner;
- (m) Letter of Authorization from the Original Equipment Manufacturers listed in the Approved Policy for Procurement of Health and Medical Equipment for Tertiary Hospitals in Nigeria;
- (n) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized Officer of the firm.

(4.0) COLLECTION OF TENDER BID DOCUMENTS

Tender documents and/or items specifications are available at the office of the Director of Physical Planning, Ignatius Ajuru University of Education, Rumuolumeni Campus upon the payment of non-refundable tender fee of #10,000.00 (Ten Thousand Naira) only per Lot, in Bank Draft in favour of Ignatius Ajuru University of Education, Port Harcourt

(5.0) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as “Technical Bid” or “Financial Bid”. Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to **the Vice-Chancellor Ignatius Ajuru University of Education, Rumuolumeni Campus** and clearly marked with (the name of the project and the Lot number). Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and drop in the designated Tender Box not later than **12:00 noon on Monday, 18 November, 2019.**

(6.0) OPENING OF TECHNICAL BIDS

The technical bids will be opened immediately after the deadline for submission **12:00 noon on Monday, 18 November, 2019** in the presence of bidders or their representatives, while the Financial bids will be kept un-opened. Please, ensure that you sign the Bid Submission Register, as the University will not be held liable for misplaced or wrongly submitted bids.

(7.0) GENERAL INFORMATION

- (a) Bids must be in English Language and signed by an official authorized by the bidder;
- (b) Bids submitted after the deadline for submission would be returned un-opened;
- (c) Bidders should not bid for more than two (2) Lots;
- (d) All costs will be borne by the bidders;
- (e) Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;
- (f) The University is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

SIGNED: K.H.KUE-IKORO (MRS.)
REGISTRAR/SECRETARY TO COUNCIL

